



MINUTES

CITY OF BRENHAM PARKS AND RECREATION BOARD

August 13, 2025

A regular meeting of the Parks and Recreation Advisory Board was held on Wednesday, August 13, 2025, beginning at noon at City Hall, 200 W Vulcan, Brenham, Texas.

Members Present:

Delbert Boeker, Ginger Bosse, Wendy Buth, Lee Chalmers, Trisha Hartstack, Tina Henderson, and Dusty Robinson

Members Absent:

Ann Jacobs, Courtney Mason and Harvey McIntyre

City of Brenham Staff Present:

Director of Public Works Dane Rau, Casey Redman, Tammy Jaster, Kyle Branham

Citizens/Others Present:

Sara Forsythe

1. Vice Chair Ginger Bosse called the meeting to order

2. Citizen/Visitor Comments

No comments outside of the agenda items were discussed.

REGULAR SESSION

3. Discuss and Possibly Act Upon the Election of a Chairperson for a Term of One-Year Ending on December 31, 2025

Director Dane Rau stated this would fill Bill Betts position ending on December 31, 2025.

A motion was made by Board Member Delbert Boeker and seconded by Board Member Tina Henderson to approve the nomination of Ginger Bosse as Chairman.

Vice Chair Ginger Bosse called for a vote. The motion passed with the Board voting as follows:

Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes

Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Yes
Board Member Tina Henderson	Yes
Board Member Ann Jacobs	Absent
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Absent
Board Member Dusty Robinson	Yes

Tammy Jaster stated since Ginger Bosse was elected as Chairman, we would now need to vote on a Vice Chairman, that would end on December 31, 2025.

A motion was made by Board Member Tina Henderson and seconded by Board Member Delbert Boeker to approve the nomination of Lee Chalmers as Vice-Chairman.

Chairman Ginger Bosse called for a vote. The motion passed with the Board voting as follows:

Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Yes
Board Member Tina Henderson	Yes
Board Member Ann Jacobs	Absent
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Absent
Board Member Dusty Robinson	Yes

4. Discuss and Possibly Act Upon the Approval of the Minutes from June 11, 2025, Regular Meeting

A motion was made by Board Member Lee Chalmers and seconded by Board Member Dusty Robinson to approve the minutes from June 11, 2025.

Chairman Ginger Bosse called for a vote. The motion passed with the Board voting as follows:

Board Member Delbert Boeker	Yes
Board Member Ginger Bosse	Yes
Board Member Wendy Buth	Yes
Board Member Lee Chalmers	Yes
Board Member Trisha Hartstack	Yes
Board Member Tina Henderson	Yes
Board Member Ann Jacobs	Absent
Board Member Courtney Mason	Absent
Board Member Harvey McIntyre	Absent
Board Member Dusty Robinson	Yes

5. Discussion and Update Regarding the Parks Master Plan

Director Dane Rau took over this discussion. It has come time to update the City of Brenham Parks, Recreation, and Open Spaces Master Plan. The current Master Plan was developed in 2015 and requires an update in 2025/26. The purpose of the Master Plan is to provide guidelines for future development of the City's Park and Recreation System. Per-Industry standards and master plans should be reviewed and updated every 5-10 years.

The Parks and Recreation team has been working with Jamie Rae Walker with Texas A&M Agrilife Extension and her team to gather information, conduct community Pop Ups, send and receive community surveys and compile a final report. This process started in 2020 and with several delays we have finally received the analytical information that will be needed for the Parks Master Plan. This was a big piece of the Parks Master Plan and now we will focus on updating the plan

In the upcoming months we will look at selecting a consulting firm to work with us to update the rest of the plan which will take us to 2035. As you know, a lot of aspects have changed since 2015, and a lot of projects have been completed so the plan will be revised to show progress. As growth continues in Brenham, we will also work to implement some new ideas to keep our parks and open spaces vibrant and always moving in a positive direction as it is related to development, new open spaces and securing funding. Our goal is to get this done and a plan in place by end of 2026.

Per the Texas Parks and Wildlife Department Master Plan guidelines, updates should include a summary of accomplishments, new public input, most recent inventory data, updated needs assessment, priorities, new implementation plan, demographics, population projections, goals and objectives, standards, and maps. Priorities should be updated as high priority items are accomplished, and lower priorities move up.

We want to give the board an update and as things progress, we will ask for your input and bring draft versions in front of you ultimately asking for final approval for recommendation to City Council.

6. Staff Updates: Parks and Recreation Staff Updates

- Public Works Director Dane Rau tagged on to Casey & Tammy with updates to the Parks and Recreation Team. Dane updated on Jackson Street Park Renovations. Under Construction. Moeller Electric doing the lighting; Pickleball courts are getting started, Playground is being installed, concrete trails/sidewalk is about 80% done, Restrooms will begin soon. Feel they will meet November deadline. Dane also discussed the Brenham Family Park bid coming out soon. October is the target bid date. So, things are finally coming to the forefront.
- Aquatics & Recreation, Superintendent Tammy Jaster reported statistics for the Blue Bell Aquatic Center, staffing, maintenance, programs for recreation, and usage/participation. Updates to BCDC Projects. Updates on Recreation Programs: Carousel; Pop Up Play Days, Story Walk; Walk with a Doc.

- Parks Superintendent Casey Redman reported on ongoing routine maintenance, field painting, Football Field Painting, fountain repairs, tree removals, New Reel Mower, drainage work; Tournament updates and a variety of other maintenance items.

7. Adjourn

Chairman Ginger Bosse adjourned the meeting.

Ginger Bosse

Ginger Bosse, Chairman

ATTEST:

Tammy Jaster

Tammy Jaster, Staff Liaison